



MIDDLE SMITHFIELD TOWNSHIP
PLANNING COMMISSION MINUTES
November 18, 2021

The regular meeting of the Middle Smithfield Township Planning Commission was held on Thursday October 28 at 5:30 pm at Middle Smithfield Township Municipal Building, with Bob Early presiding.

Planning Commission members in attendance: Bob Early, Mark Oney, Nick Theofilos, Wayne Bolt, and alternate member Carrie Wetherbee. Also, in attendance, Township Engineer Chris McDermott, P.E., Township Secretary Michele Clewell and Zoning Clerk Vicki Smith.

Mr. Early stated that due to Parin Shah not being present, alternate member Carrie Wetherbee would be seated.

Pledge of Allegiance

Approval of Agenda, and any Amendments

None

Approval of Minutes

Wayne Bolt made a motion to approve the October 28, 2021 minutes. Carrie Wetherbee seconded the motion. Motion passed 5-0.

Announcements

None

Plan Submittals

None

Plan Reviews and Unfinished Business

None

Other Reviews and/or Recommendations

Pennsylvania American Water Company Application to Serve an Additional Portion of Middle Smithfield Township along Milford Road, Monroe County; Mr. Early stated that PA American Water requested a letter for the proposed Tractor Supply project. Due to the service area ending at the McDonald site, it is outside the PA American Water service area. The letter will show PA American Water and the PUC that the Township is in favor of extending the service area to include the Tractor Supply project.

Wayne Bolt made a motion to approve and ratify the signing of the support letter to include the Tractor Supply project within the PA American Water service area. Carrie seconded the motion. Motion passed 5-0.

Middle Smithfield Township Comprehensive Plan: Mark Oney stated that based on comments received from Monroe County Planning Commission and the Township Solicitor, the updated plan will be reviewed again with the township consultant Tom Comitta. The Township expects to do the plan in two parts with the first public hearing in January and the seconded in the Spring 2022.

Mr. Oney recommended that quarterly meeting be held in order to stay on top of the Comprehensive plan after it has been adopted.

New Business

Vicki Smith was introduced to the members. Ms. Smith is the Zoning Clerk and will be transitioning into the Recording Secretary position of the MST Planning Commission.

Discussion

None

Continuing Education

Penn State Extension Land Use Webinar Series: Carrie Wetherbee stated that the webinar was on Tactical Placement and Urbanism. She stated that she did not send slides to the members, but to email her if you would like to review them.

Public Comment

None

Next Meeting

December 16, 2021, at 5:30pm.

Adjournment

Carrie Wetherbee made a motion to adjourn the meeting at 5:50p.m.. Wayne Bolt seconded the motion. Motion passed 5-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
November 18, 2021